

**REQUEST FOR PROPOSAL (RFP)
2025 – 2029 CONSOLIDATED PLAN
FOR THE CITY OF STOCKTON, CALIFORNIA
PUR 24-024**

ADDENDUM No. 1

DATE: 3/26/2024

To All Potential Proponents:

A. This Addendum shall be considered part of the proposal documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original proposal documents, this Addendum shall govern and take precedence. PROPONENTS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR PROPOSALS.

B. Proponents are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each Proponent's Proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

PLEASE NOTE THE FOLLOWING QUESTIONS/ANSWERS/CHANGES TO PUR 24-024. THE CITY'S RESPONSES TO QUESTIONS SUBMITTED ARE IN BLUE

Questions & Answers

1. Can you provide an expected timeline for each project (A-E) within this RFP?

A1. There is not a separate timeline for each activity. All activities must be completed by May 2025.

2. Can you provide the expected budget for Project C within this RFP?

A2. There is no expected budget for Project C (four-factor analysis and Language Access Plan).

3. Developing a successful Language Access Plan requires an internal operational assessment and a designated community assessment. The RFP calls for a community participation process to develop the Consolidated Plan. Are you comfortable with a targeted community participation process centered around language access as a part of Project C?

A3. The development of the Language Access Plan should be informed by, and complimentary to, all community outreach activities conducted as part of the Consolidated Plan development. The process should follow the four-factor analysis outlined by the Department of Housing and Urban Development (HUD) and should be centered around HUD-specific programs provided by the City.

4. What existing resources exist within the City of Stockton centering language access?

A4. The Economic Development Department maintains program fact-sheets in English and Spanish. Several staff are certified in Spanish for both speaking and written communications.

5. If hiring multiple consultants to complete projects in scope, are there expectations that they will collaborate in any specific ways?

A5. Yes, all project activities must be conducted collaboratively to ensure there is consistency across the project deliverables.

6. Does the City of Stockton currently have relationships with local community-based organizations that support engagement efforts with immigrant and refugee communities?

A6. The City of Stockton is engaged with a number of local community-based organizations, including California Rural Legal Assistance and El Concilio California.

7. Are there present expectations to host in-person engagements with Stockton staff or constituents? Or is there a desire to host hybrid or fully virtual engagements?

A7. The City of Stockton expects the process to involve in-person community meetings to ensure residents have adequate opportunities to provide feedback. Interviews and meetings may be conducted virtually, but district meetings should be in-person.

PROPONENT MUST ACKNOWLEDGE THIS ADDENDUM BY SIGNING BELOW AND ATTACHING THE SIGNED ADDENDUM TO THE PROPOSAL:

Company Name _____

Contact Person _____

Signature _____

Date _____

Proposals Due – Promptly by 2:00 P.M., Thursday, April 4, 2024 at the City Clerk’s Office at city.clerk@stocktonca.gov.

-----City of Stockton Use Only below this line-----

Addendum acknowledged and signed? _____ (Procurement Specialist’s initials)